

## **EDUCATION**

**University Of California, Berkeley**, Berkeley, California

**Doctor of Philosophy, Comparative Literature**

Dissertation title: "Fantastic Geography and Anthropology in the Poems of the William Cycle"

**Master of Arts, Comparative Literature**

**Bachelor of Arts, Comparative Literature**, Cum Laude

**University of Bordeaux**, Bordeaux, France

Course work in French literature and culture

**Northern Arizona University**, Flagstaff, Arizona

National Science Foundation Summer Linguistics Program, fieldwork in Hopi language

**Loyola Marymount University**, Los Angeles, California

**Juris Doctor**

Human Rights & Environmental Law Program, Costa Rica; International Comparative Law & Arbitration Program, Italy; Dean's List; First Honors in Corporate Ethics, Indigenous Peoples & the Law, Language & Law seminar

## **PROFESSIONAL EXPERIENCE**

**Loyola Marymount University**, Los Angeles, California

2001-2014

**Director, National and International Scholarship Office**

Created the university's first program that positioned the institution to compete successfully in 60 major national and international award competitions, including Rhodes, Udall, Goldwater and Fulbright for a graduate and undergraduate student body of 7,000.

- Quadrupled the number of U.S. Student Fulbright awards earned by the university in 13 years compared to the previous 40 years.
- Posted the first three finalists for the British Marshall as well as the first two finalists in the Gates Cambridge scholarships in competitions that drew more than 5,000 global applicants.
- Created networks among 400 faculty, staff and grant program officers to inform, promote and support scholarship applicants.
- Conducted 30 informational scholarship seminars annually and successful applicant celebrations.
- Prepared freshmen in how to organize their activities to support applying for future scholarships.
- Created an annual outreach strategy for more than 700 scholarship student and alumni applicants. This resulted in 20 individual consultations per week.
- Coached student leaders in the development of campus and community diversity events. This was funded by a \$100,000 grant from the Irvine Foundation's Campus Diversity Initiative.

- Prepared educational conferences for 15 multi-day retreats targeted to honors program students.

**Loyola Marymount University**, Los Angeles, California

- As Faculty Fellow for residential halls, programmed events presenting scholarships, community service activities, international travel study and post-graduate jobs.
- Led an Alternative Break cultural immersion trip to Vietnam during the summer of 2010. Arranged travel logistics, managed the budget, and facilitated intercultural contacts.
- Taught honors freshman writing, critical thinking and post-baccalaureate success courses.

**University of Georgia**, Athens, Georgia

1996-2000

**Adjunct Assistant Professor; Co-Director of the Tanzania Travel Study Program (1996-2000)**

Department of Comparative Literature & African Studies Institute

Taught world literature courses for honors and non-honors students including the creation of directed reading and independent research projects.

- Directed independent research projects for upper-division honors students in Comparative Literature.
- For the African Studies Institute, initiated, developed and led a new university study abroad program to Tanzania.

**Associate Director, University Honors & Foundation Fellows Programs (1996-1999)**

Directed the fellowship program for 18 undergraduates, which grew to 120 as a result of an exceptional endowment.

- Created program enhancements that attracted the infusion of \$48 million from a single donor into the 25-year old program's endowment fund.
- As Project Manager, oversaw 12-months of independent projects for freshman students, resulting in six-week residential programs abroad in Verona, Italy; Dar es Salaam, Tanzania; and Geneva, Switzerland. These programs included internships and cultural study.
- Transformed the existing "spring break" into a group research and travel course for all fellows and senior faculty fellows, integrating a wide range of interdisciplinary interests with on-site experiences in Cuba, Hawaii, Ecuador, Thailand, Greece and France.
- Developed partnerships with key campus units, including the Center for International Trade and Security, the Center for Humanities and Arts, and the African Studies Institute that facilitated many of the fellows programs.
- Collaborated with a variety of international organizations, institutes, and cultural centers, ranging from the United Nations Human Rights Commission to local Non-Government Organizations (NGOs), which had an impact on fellows' international programs.
- Energized the fellowship's alumni base with on-campus events starting with their first-ever reunion.

**University of California, Riverside**, Riverside, California

1988-1996

**Associate Director, University Honors Program (UHP)**

As the chief permanent administrator and student affairs officer of the honors program, created innovative curriculum, research opportunities, community service and leadership activities for more than 600 undergraduates.

- Implemented the first Ford Foundation grant (\$250,000) creating the program's policy and curriculum. Managed the program office, facilities and staffing. Integrated the program into the university's structure.

#### **University of California, Riverside, Riverside, California**

- Internationalized the honors program with a \$200,000 grant from the Ford Foundation, resulting in a new honors curriculum and an international lecture series.
- Co-wrote the proposal to the Department of Education that won a grant of \$200,000, which funded the Summer UHP and developed curricular and co-curricular pre-freshman programs for under-represented and first generation college students.
- Hired and supervised a UHP careers staff of three and recruited a paid student staff of eight during the academic year which grew to 16 during the summer program.
- Directed community outreach efforts for students who volunteered with local service organizations.

### **AWARDS, GRANTS AND FELLOWSHIPS**

LMU President's Faculty Institute, 2011, The University and The World: Dialogues on Social Justice in a Global Context  
 Fulbright-Nehru International Education Administrator Seminar, 2011 (declined)  
 Fulbright-Hays Summer Seminar, 2009, Oman & Jordan  
 Fulbright-Hays Summer Seminar, 2004, Peru & Argentina  
 James Irvine Foundation Campus Diversity Initiative Dialogues on Diversity, 2002 to 2006  
 Outstanding Administrative and Professional Staff Awards, UC Riverside, 1991 and 1995; Staff Development Fellowship, UC Riverside, 1991  
 Public Relations Society of America Merit Award, 1988, press kit for exhibition, "Art from the Navajo Loom: The William Randolph Hearst Collection"

### **PUBLICATIONS AND PRESENTATIONS**

International Conference on Justice in Jesuit Education, Omaha, "Redefining the Competiton: Fellowships, Advising, and Justice" 2013  
 National Association of Fellowship Advisors, Stanford University, "What Do You Have to Prove? Assessment and Fellowship Advising" 2012  
 National Association of Fellowship Advisors, Chicago, "Inclusive Expansion: Diversity in Fellowship Advising" 2011  
 Fulbright Association, Washington D.C., "The World Colloquium & the Greater Los Angeles Fulbright Association: Cross-generational Inspiration for Future Fulbright Scholars", 2009  
 Western Regional Honors Conference, "Junior Honors Summit: An Intensive Advising Weekend for National and International Fellowships", Las Vegas, 2004  
 American Association of Colleges and University, Diversity and Democracy, "Students Leadership in the "Dialogues on Diversity", Nashville, 2004  
 International Congress on Medieval Studies, Kalamazoo, 1999 "Maps in Motion: Marriage and Conquest in Les Narbonnais, 1997 "Monsters and Other Family Members in La Mort Aymeri"  
 National Collegiate Honors Conventions: "Honor Women", New Orleans, 2004  
 "Out in the Neighborhood: Two Honors Community Service Projects", Pittsburgh, 1995  
 "Making a Community: Local and Global", San Antonio, 1994  
 "A Residential Community for Honors Students", St. Louis, 1993  
 "Developing Creativity and Commitment in Honors Students", Chicago, 1991  
 "Expanding Our Boundaries: Using a Summer Program to Increase Access to an Honors Program", Baltimore, 1990  
 "The Freshman Honors Colloquium", New Orleans, 1989  
 Cultural Diversity in Honors Programs", The First Year Experience Conference, Costa Mesa, 1990

"Art from the Navajo Loom: The William Randolph Hearst Collection", West Coast Peddler, April 1987  
"This Town", a poem, Free Lunch, 14, 1995

### **SERVICE & LEADERSHIP**

National Association of Fellowship Advisors, Best Practices Committee, Member, 2013-Present  
Institute for International Education, Gilman and Boren Scholarships, Reviewer, 2010-Present  
Loyola Marymount University, Committee Memberships, 2001-2013  
Honors Advisory Council, Academic Community of Excellence Advisory Council, Intercultural Council  
Marymount Institute Advisory Committee, President's Strategic Planning Group for Internationalization,  
Campus Internationalization Committee  
Greater Los Angeles Fulbright Association, Vice President, 2013-Present  
Legal Aid Foundation of Los Angeles, Employment Law Division, Volunteer, 2006-2007  
Human Relations Commission, City of Riverside, Commissioner, 1995-1996  
Los Angeles County Museum of Natural History, Los Angeles, California, Volunteer Public Relations Writer